

**Building and Use Form for Redeemer OPC Facilities and Property**

Name of person reserving building: \_\_\_\_\_

Address: \_\_\_\_\_

\_\_\_\_\_

Telephone: \_\_\_\_\_

Approximate number of individuals using building: \_\_\_\_\_

Range of ages of individuals in the group: \_\_\_\_\_

Date and time required: \_\_\_\_\_

Area required: \_\_\_\_\_

ROPC Furniture/Equipment Required: \_\_\_\_\_

\_\_\_\_\_

Food and/or beverage involved: NO \_\_\_\_\_ YES \_\_\_\_\_

Please note: all food and beverage must stay in Fellowship Hall

If "yes", describe:

\_\_\_\_\_

\_\_\_\_\_

Is proof of Comprehensive Personal Liability Insurance provided? NO \_\_\_\_\_ YES \_\_\_\_\_ N/A \_\_\_\_\_

*(Members in good standing of Redeemer OPC will not be required to provide a Certificate of Insurance).*

Is proof of comprehensive general liability provided - of any outside vendors' insurance for worker's compensation and business liability, listing Redeemer OPC as an additional insured?

NO \_\_\_\_\_ YES \_\_\_\_\_

HOLD-HARMLESS AGREEMENT required?

NO \_\_\_\_\_ YES \_\_\_\_\_

***Please read and sign: I certify that I have read and understand the stipulations and requirements for the use of the church building and I completely agree to comply with them.***

Signature of name of person or group requesting use of building: \_\_\_\_\_

Insurance approved by insurance professional: NO \_\_\_\_\_ YES \_\_\_\_\_

Elder of Oversight granting use of building: \_\_\_\_\_

Date: \_\_\_\_\_

Date Key Issued: \_\_\_\_\_

Date Key Returned: \_\_\_\_\_

**Redeemer OPC Hold Harmless Agreement**

Redeemer Orthodox Presbyterian Church is allowing the undersigned and his/her group the use of the building and facilities at 1820 Montour Blvd, Danville PA, 17821. It is agreed that Redeemer Orthodox Presbyterian Church shall be held harmless from any cause whatsoever while the undersigned and any of his/her group are within or near all facilities and all property owned by Redeemer Orthodox Presbyterian Church.

It is also agreed that the undersigned and any of his/her group will refrain from any damage to these facilities and that they will be held liable to make restitution to repair any damages caused.

It is also agreed that the undersigned and his/her group will leave the facilities in the same general state of cleanliness that the facility was in upon entry.

The *LEASEE* will attach to the agreement a Certificate of Insurance indicating that there is a Liability Policy in effect with the *LEASEE* as the insured, in the amount of \$500,000.00 liability insurance. Redeemer Orthodox Presbyterian Church is to be named as Additional Insured.

*(Members in good standing of Redeemer OPC will not be required to provide a Certificate of Insurance).*

***Please read and sign: I certify that I and my group have read and understand this hold harmless agreement and I and my group completely agree to abide by it.***

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Name of Group requesting use of building: \_\_\_\_\_

Elder of Oversight granting use of building: \_\_\_\_\_ Date: \_\_\_\_\_